

HOUSING ASSISTANCE APPLICATION



APPLICANT PERSONAL AND CONTACT INFORMATION

APPLICANT FULL NAME:			
DATE OF BIRTH:		TRIBAL ENROLLMENT #	
PHYSICAL ADDRESS:			
CITY, ZIP			
PHONE NUMBER:		EMAIL ADDRESS:	
MARITAL STATUS:		ARE YOU OR YOUR SPOUSE A VETERAN?	

HOUSEHOLD MEMBER INFORMATION

(PLEASE LIST ALL PERSONS LIVING IN HOUSEHOLD ON A PERMANENT BASIS)

NAME	DATE OF BIRTH	LAST 4 DIGITS OF SSN	TRIBAL ENROLLMENT #	ANNUAL OR MONTHLY INCOME	INCOME SOURCE

IF NOT APPLICABLE PLEASE RESPOND WITH NA

DESCRIPTION OF ASSISTANCE REQUESTED

(IF YOU ARE REQUESTING ASSISTANCE WITH REPAIRS, PLEASE DESCRIBE THE REPAIRS YOU ARE REQUESTING)

Please check all emergency repairs that apply:

Roof HVAC System Medical Handicap Ramp Water Intrusion Inoperable septic or well

Please list all other issues with the home:

Large empty text area for listing other issues with the home.

HOUSING ASSISTANCE APPLICATION



CONFIRMATION OF FINANCIAL NEED

By submitting this application, I hereby certify that I have suffered from a financial hardship due to the COVID-19 public emergency. I certify that all information provided in this application is accurate.

Have one or more individuals in your household experienced and of the following financial hardship due, directly or indirectly, to the COVID-19 pandemic? (Check all that apply)

- A Reduction in household Income
- Loss of Employment/Temporary Layoff/ Or Furlough
- Reduction in hours/pay.
- Unable to work or experiencing financial hardship due to no childcare/school.
- Underlying medical condition requiring staying home to prevent exposure.
- Loss of self-employment/business income
- Over the age of 50 and enduring increased costs because of the COVID-19 pandemic
- Disabled and enduring increased costs because of the COVID-19 pandemic
- Incurred significant costs (hospital bills, medication costs, etc.)
- Other Financial hardship; List: _____

I acknowledge that although the Tribe intends the most favorable tax treatment available under the General Welfare Exclusion Act established under the Internal Revenue Code Section 139E. The Tribe will not be responsible for payment of any tax penalties, interest, or other costs incurred by recipients in connection with their receipt of emergency financial assistance under the program. I acknowledge that the Tribe does not provide tax, legal, or accounting advice, and that I am solely responsible for obtaining advice regarding my personal tax obligations with respect to any financial assistance that I receive.

PRINTED NAME:

DATE:

SIGNATURE:

I hereby authorize the use or disclosure of the information contained in this application for the purpose of making repairs as needed to my home.

HOW TO SUBMIT THIS APPLICATION

SUBMIT BY MAIL:

Attn: Brooke Wright
996 Avenue of the Nations
Rock Hill, SC 29730

MAKE AN APPOINTMENT TO

DROP OFF IN PERSON:
803-366-4792
Ask for Brooke Wright

SUBMIT BY EMAIL:

Housing.rehab@catawba.com

HOUSING ASSISTANCE APPLICATION



DOCUMENTATION CHECKLIST

In addition to the Housing Assistance Application please provide the following:

- Proof of Tribal Membership/Tribal Certification
- Proof of ALL income for all members in the household (18 & over)
Examples of Earned Income: 1040 Tax Returns, W-2, Wage Stubs, Other income verification
Examples of Unearned Income: Social Security, Retirement, Disability, Unemployment Benefits, Child Support, other unearned income
- Land Assignment/Plat Confirmation OR Deed to simple property/plat
- Proof of Insurance

**APPLICATIONS WILL NOT BE PROCESSED UNTIL ALL DOCUMENTS HAVE BEEN SUBMITTED TO THE TRIBAL RESOURCES DIVISION
ALL COMPLETE APPLICATIONS MUST BE SUBMITTED BY 5PM FRIDAY, JANUARY 31ST
EMERGENCY APPLICATIONS WILL BE ACCEPTED ON AN ONGOING BASIS**

PROCESS AND TIMELINE

HOUSING ASSISTANCE APPLICATIONS DUE TO TRIBAL RESOURCES DIVISION	JANUARY 31, 2024
HOME EVALUATIONS CONDUCTED	JAN-MAR 2024
APPLICATION RANKING	MARCH 2024
HOME REPAIRS SCHEDULED	APRIL – JULY 2024
HOUSING ASSISTANCE APPLICATION WINDOW REOPENS*	MARCH 2024
HOME EVALUATIONS CONDUCTED	MARCH-MAY 2024
APPLICATION RANKING	MAY 2024
HOME REPAIRS SCHEDULED	JUNE-SEPT 2024

***PENDING AVAILABILITY OF FUNDING**