

Request for Proposals (RFP): Pest Control Services

Entity: Catawba Indian Nation (“CIN”)

Release Date: 3/30/2026

Closing Date: 4/13/2026

1. Project Overview

CIN is seeking proposals from qualified and licensed Pest Control Vendor to facilitate quarterly Integrated Pest Management (IPM) services. Vendor must demonstrate experience, reliability and attentive customer service.

2. Scope of Work

The selected consultant will be expected to provide the following services:

- Administration Building-995 Avenue of the Nations
- Long House-996 Avenue of the Nations
- Cultural Center-1536 Tom Steven Rd (3 buildings)
- Food Distribution Center-971 Avenue of the Nations
- Housing Office-2919 Sturgis Rd
- EPA Building-950 Avenue of the Nations
- Transit Building-942 Avenue of the Nations
- Teen Center-993 Avenue of the Nations
- Senior Center-1612 Reservation Rd
- Lodge Office-2897 Sturgis Rd
- Medical Office Building-2895-Sturgis Rd
- Black Snake Farm-2736 Greenwood Rd
- Little Kids Camp-1556 Tom Steven Rd (3 buildings)
- Residential Housing (158 Total Units)
 - Nassaw/Charraw-42 units
 - Young Warrior-48 units
 - Noostee/sugaree-34 units
 - Yebehena-31 Units

3. Submission Requirements

Interested vendors must submit a proposal including:

- Licensing and insurance
- Description of IPM approach
- Emergency response capabilities
- Technician training details
- References from similar clients
- Per-building pricing for commercial properties
- Per-unit or per-building pricing for residential units

- Separate mosquito control pricing
- Proposed quarterly service schedule
- List of chemicals/products used
- Vendors may propose 1-year or 3-year agreement with renewal options.

4. Evaluation Criteria

Proposals will be evaluated based on:

- **Experience:** Licensing and insurance, technician training details
- **Timeline/Approach:** IPM approach, Proposed quarterly service schedule
- **Clarity & Feasibility:** Per-unit/per-building/mosquito pricing, chemicals/products used, emergency response capabilities
- **References:** References from similar clients

5. Additional Provisions

- CIN reserves the right to reject any or all proposals, waive technicalities, and be the sole judge of the suitability of the proposed services for its intended use and further reserves the right to make the contract award in the best interest of the organization. CIN also reserves the right to modify the scope of work, add or delete tasks, and modify the proposed project budget in contract negotiations with the top-ranked firm.
- CIN exercises Indian Preference in accordance with Catawba Nation Preferential Hiring Ordinance and the Indian Self-Determination and Education Act (24 U.S.C. 450, et seq.), 25 CFR 271.44 and other relevant laws (title 25, U.S. Code, Section 472 & 473). CIN is a sovereign nation, and contractors shall adhere to and comply with all laws of CIN. Nothing in this document should be interpreted as to waive the sovereign immunity of CIN.
- Depending on the proposals received, CIN may determine that interviews with the top-ranked firms or individuals are necessary. If interviews are unnecessary, firms and individuals will be ranked, and CIN will initiate contract negotiations with the highest ranked firm or individual.

6. Submission Instructions

Please submit digital copies of your proposal to:

Catawba Nation Property Maintenance, Lance Canty at Christopher.canty@catawba.com

Subject Line: RFP Submission – Pest Control Services